Want to gain practical skills for landing a job?  
Sign up for  
**Blueprint I - How to get a job**  
Designed for entry-level workers who want to gain skills. Learn how to communicate effectively, prepare a resume, how to contact employers and perform an effective interview, time management skills, understanding workplace issues and much more!

Congratulations!  
You’ve landed the job!  
Sign up for  
**Blueprint II - How to keep a job**  
An interactive job retention training class assisting workers to develop skills for success and career advancement. It builds on skills learned in Blueprint I and covers additional topics such as, teamwork and leadership, critical thinking and problem solving, managing conflicts and working in a cultural diverse environment.

For more information:  
South Bay Workforce Investment Board  
Phone: 310-970-7700  
Email: info@sbwib.org  
http://www.sbwib.org/blueprint

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